

MINUTES OF MEETING
OF
SENNA HILLS MUNICIPAL UTILITY DISTRICT

STATE OF TEXAS §
 §
COUNTY OF TRAVIS §

A meeting of the Board of Directors of Senna Hills Municipal Utility District, open to the public, was held at 7:00 a.m. on July 1, 2016 at the CE-Bar Fire Department, 353 South Commons Ford Road, Austin, Texas 78733, pursuant to notice duly given in accordance with law.

1. CALL TO ORDER

The meeting was called to order.

2. ROLL CALL OF DIRECTORS

The Directors present were Chet A. Palesko, David I. Perl, Lisa McKenzie and Corey Newhouse, thus constituting a quorum. Joe Szoo was absent.

Also present at the meeting were Robert Ferguson, Allen Douthitt, Kristi Hester and Jeniffer Concienne.

3. CITIZEN COMMENTS

There were no citizen comments.

4. MINUTES OF PRIOR MEETINGS

Lisa McKenzie reviewed the draft minutes and had some corrections, which were done before the meeting. David I. Perl had a few additional corrections. After discussion, motion was made by David I. Perl and seconded by Lisa McKenzie to approve the minutes of the May 25, 2016 meeting as corrected. The motion carried unanimously.

5. ALL MATTERS RELATED TO WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY

Lisa McKenzie reported she heard there was no lawsuit on file by the Lake Pointe residents.

6. ENGINEER'S REPORT ON SOME OR ALL OF THE AGENDA ITEMS

Engineer Robert Ferguson discussed his Engineer's Report. Mr. Ferguson reported he met with people on different membrane models, including a skid mounted unit that can be set up and plugged in. This would be located adjacent to the existing tankage. This of course is an above-ground unit the size of 12' X 30'. It will be a bit more expensive, but appears to be worth it and

Mr. Ferguson is excited about it. Lisa McKenzie asked if it will increase the impervious cover and Mr. Ferguson noted it would. The suppliers are prepared to send the preliminary drawings. Corey Newhouse asked about the advantages to this unit. Mr. Ferguson indicated it was a different style and that the SCADA system will be replaced.

Mr. Ferguson reported that in regard to the minor amendment, the TCEQ has determined in order to process it they need the co-permittee's signature on the application. A request for that is in process through Attorney Bill Flickinger. Attorney Kemp Gorthey is out on vacation. Mr. Ferguson noted that he addressed the other comments from the TCEQ. There was discussion of having a meeting with the TCEQ and possibly a subcommittee.

In connection with the bond application, Mr. Ferguson is finishing it up and plans on filing with the TCEQ next week on an expedited basis. A Summary of Costs was included in the agenda package for review.

Mr. Ferguson also discussed the need for a Resolution Requesting Approval of the Use of Surplus Operating and Maintenance Funds from the District's General Fund Account for Funding the Expansion and Modifications of the Wastewater Treatment Plant in Concert with the Issuance of Unlimited Tax Bonds. The Resolution was included in the agenda package for consideration. Motion was made by David I. Perl and seconded by President Chet Palesko to approve the Resolution as presented. The motion carried unanimously.

7. MS4 PERMIT; MAINTENANCE OF DRAINAGE EASEMENTS AND PONDS

Manager Kristi Hester presented items for the tile installation, including a map, and discussed same with the Board.

Mrs. Hester reported she and Robert Ferguson are still working on the inlets/outfalls map. When completed, this map will be used for inspections of the MS4 to certify that there has been no illicit discharge into the permitted area.

In July, the process of removing the sediment from the ponds will commence. There was discussion as to where the dirt will be kept so that the residents can use it. Mrs. Hester advised that they will set up a staging location but would like to inspect the dirt when it is removed to see if it is ok to distribute to residents.

8. RECREATIONAL USE OF DISTRICT PONDS, DRAINAGE EASEMENTS AND OTHER OPEN SPACES

This item can be removed from the agenda.

9. BOOKKEEPER'S REPORT, INCLUDING AUTHORIZATION OF PAYMENT OF BILLS

Bookkeeper Allen Douthitt presented and discussed the bookkeeper's report as included in the agenda package. The District's Series 2010 and 2014 debt payments are due August 15th. David I. Perl stated that he has had questions from a resident as to why there are different rates for different meters. There was discussion regarding this matter and President Chet Palesko advised that right now, rates will be left the same. For today's consideration, there are per diems, invoices, funds transfer and debt payments. After discussion, President Palesko entertained a motion for approval. Motion was made by Corey Newhouse and seconded by David I. Perl to approve payment of the per diems, invoices, debt payments and fund transfers. The motion carried unanimously.

10. DISTRICT MANAGER'S REPORT ON OPERATIONS

Kristi Hester discussed her report with the Board. The overall consumption was down from last year. Last year, it was high due to the amenity center.

In regard to the Drought Contingency Plan, Mrs. Hester asked if the conservation signs should be taken down or remain up. President Chet Palesko asked that they stay up. Mrs. Hester reported there are no collection issues at this time. There was 77% water accountability up to June 16th. There was discussion of the Lemon Mint repair, which could have been a big leak. Mrs. Hester will check the numbers on the next report. David I. Perl discussed a leak on Allium, which measured 5 gpm. When the leak was tested, it was determined to be groundwater. At that time, the resident installed a french drain. When the french drain was being installed, a gas line was ruptured. After all that, the leak turned out to be in a water line and now the resident is requesting to recoup his fees of \$2,500. Mrs. Hester indicated that she has not yet seen that request from the resident.

There was discussion of the draft PRV letter. Mrs. Hester will mail the letter out with the water bill and e-mail it to Lisa McKenzie to send to the Yahoo group.

Lisa McKenzie discussed the winter averaging. A report was included in the agenda package that identified the top water users for the last two years.

11. DISTRICT WEBSITE

Manager Kristi Hester discussed a simple website for the District. She stated that the agendas and financials are required to be posted on the website. There was discussion of the domain name and the cost to design and maintain the website. The consensus of the Board was to move forward with the website.

12. DIRECTOR'S ELECTION

Jeniffer Conciencie reported Lisa McKenzie, Joe Szoo and Corey Newhouse were all up for election at the November 8, 2016 director's election. A Notice of Filing Deadline for Place on Ballot was posted in the District. Applications for Place on Ballot were made available.

13. BUDGET

This item will be discussed at the next board meeting.

14. TAX RATE

This item will be discussed at the next board meeting.

15. TAYLOR LAKE EFFLUENT POND AND THE DISTRICT'S EFFLUENT DISPOSAL SYSTEM

This is a standing item and there was no discussion.

16. BILLING ADJUSTMENTS

This is a standing item and there was no discussion.

17. CONSTRUCTION PROJECTS WITHIN THE DISTRICT, INCLUDING CHANGE ORDERS, PAY ESTIMATES, ACCEPTANCES AND AWARD OF CONTRACTS

This is a standing item and there was no discussion.

18. THE DISTRICT'S WATER AND SEWER RATES; AMENDED RATE ORDER

This is a standing item and there was no discussion.

19. PENDING OPEN RECORDS REQUESTS

Jeniffer Conciencie reported the pending open records request was withdrawn due to the requestor not responding by the deadline to the cost estimate provided by the District. This item will be removed from the agenda.

20. DROUGHT CONTINGENCY PLAN

This item was briefly discussed under the Manager's Report.

21. ALL ACTIONS AND DOCUMENTS NECESSARY OR CONVENIENT, OR BOTH, FOR THE DISTRICT'S CURRENT BOND ISSUE

No action is needed at this time.

22. RESOLUTION AUTHORIZING APPLICATION TO THE TCEQ FOR USE OF SURPLUS BOND FUNDS

This item was discussed under the Engineer's Report.

23. REVISED MUD LAND USE PLAN AND CONSENT AGREEMENT WITH SENNA HILLS, LTD. AND THE CITY OF AUSTIN; INCLUDING PROPOSED OFFICE BUILDING AND LITIGATION WITH SENNA HILLS, LTD. OVER THE FOREGOING AND THE WEAVER SEWER LINE PROJECT

Jeniffer Concienne reported that Attorney Bill Flickinger contacted Lance Lackey and asked that he work with Kemp Gorthey on some issues. Until we hear back from them, there is nothing to discuss at this time.

24. DATES FOR FUTURE BOARD MEETINGS

The Board discussed upcoming meeting dates for July, August and September. After discussion, the meetings were scheduled as follows: July 29th, September 2nd and September 23rd.

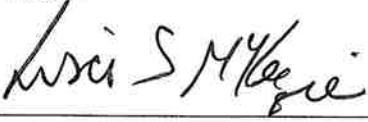
25. ADJOURN

The meeting was adjourned.



Vice President, Board of Directors
Senna Hills MUD

ATTEST:



Secretary, Board of Directors
Senna Hills MUD

